



ARTS & CRAFTS VENDOR APPLICATION 2017

UC MUSIC & ARTS FESTIVAL

We are proud to present our 2017 UC MUSIC & ARTS Festival scheduled for **Saturday, October 28, 2017** from 11:00 pm - 6:00pm. This event will take place in the Parking Lot area of Unclaimed Freight (4700 Jonesboro Rd, Union City, GA 30291)

VENDOR REGISTRATION FEES & DEADLINES

Arts & Crafts Vendors

- Registration Fee: \$50.00
- Deadline: **October 21, 2017**
- Please make checks payable to: **City of Union City.**
- Checks, cash or money orders should be mailed or hand delivered 5047 Union Street Union City, Georgia 30291 and must be received by the city no later than **October 21, 2017.**

REQUIREMENTS

- The individual or group who wishes to operate a vendor's booth at the UC MUSIC & ARTS Festival must submit a Vendor Application Form, related fees, and meet requirements as stipulated.
- Vendors will be **selected on a first-come-first served basis** via receipt of application, product type, **AND** registration fee. Union City reserves the right to reject any application submitted. Payment will be returned if applicants are not selected as a vendor. **THERE WILL BE NO REFUNDS DUE TO RAINY OR INCLEMENT WEATHER.**

- The City of Union City reserves the right to revoke the permission to use any vendor space at any time when the business of the vendor is operating contrary to its rules and regulations. The City of Union City also reserves the right to reject any application for space and to regain possession of any space when the conduct of the users of the space is contrary to its rules and regulations. Vendor approval and selection is issued to the registering party and may not be sublet, subcontracted, or otherwise placed in the use of persons other than the party to whom approval and selection is granted.



- Applicants must submit a minimum of three (3) photo examples of their products with the application.
- Vendors are not allowed to share a booth.
- Each arts and crafts or non-food vendor must sell only **HAND-CRAFTED** products, priced and displayed neatly on a table with cloth covering.
- Each vendor must provide **white 10 x10 tent, tables and chairs**. Vendors are responsible for keeping their space neat and clean.
- There will be no storage space available for vendors. Vendor space is provided on an “as is/where is” basis.
- Vendors are expected to bring all necessary items for proper operations of their booths.
Additional Charges for Power Supply/Generator Access
- Loud music is **prohibited**.

APPLICATION

Arts & Crafts Vendors-Please read all vendor requirements and deadlines above carefully before submitting registration form.

1. If you are an Arts & Crafts Vendor, please complete the application below. Be sure to enter the correct contact information.
2. After completing the application, **please mail or hand deliver application and fees to: City of Union City 5047 Union Street Union City, Georgia 30291**. Make checks payable to: **City of Union City**.

IMPORTANT: **Vendors will be selected on a first come first serve basis, BASED ON PAYMENT and PRODUCT Type. Payment will be returned if you are not selected as a vendor**

All applications and fees must be received by the City no later than October 21, 2017.

For questions or more information on the vendor application process and the UC MUSIC & ARTS Festival please call **770-515-7892**, email **contactuc@unioncityga.org**, or visit Union City, City Hall at 5047 Union Street Union City, GA 30291.

UC MUSIC & ARTS FESTIVAL

Arts & Crafts Vendor Agreement

The undersigned does hereby swear or affirm that he/she or any heirs, releases and forever discharges the City of Union City, its employees, agents, and officers from all claims, demands rights and cause of action of whatever kind and nature arising from any and all participation in the 2017 UC MUSIC & ARTS Festival.

The City of Union City reserves the right to revoke the permission to use any vendor space at any time when the business of the vendor is operating contrary to its rules and regulations. The City of Union City also reserves the right to reject any application for space and to regain possession of any space when the conduct of the users of the space is contrary to its rules and regulations. Vendor approval and selection is issued to the registering party and may not be sublet, subcontracted, or otherwise placed in the use of persons other than the party to whom approval and selection is granted.

It is expressly understood that the City of Union City shall in NO WAY be liable for damage, destruction, theft or loss of any kind to any property or for injury arising out of the use of the space provided, or for property kept on the grounds.

The undersigned agrees and hereby acknowledges that he/she has read and understood the vendor requirements for the 2017 UC MUSIC & ARTS Festival.

Signature: _____

Date: _____



ARTS & CRAFTS VENDOR APPLICATION

***IMPORTANT: Please submit a minimum of three (3) photo examples of your products with the application.**

First Name:

Last Name:

Contact Number:

Email Address:

Names of Business (if applicable):

Company Address:

City:

State:

ZIP:

Website Address:

Type of Display (Please circle all that apply):

Craft

Art

Jewelry

Other:

If you will be selling multiple items, please list:

Will you need access to a generator (Please check one):

Yes

No

Vendor Bio:

The signing of this application by the parties hereto is an express agreement to abide by the rules, regulations and policies of the City of Union City.

Signature: _____

Date: _____